

CALIFORNIA NOTARY EXAM, PRACTICE EXAM AND STUDY GUIDE EXAM 2024-2025 WITH ACTUAL CORRECT QUESTIONS AND VERIFIED DETAILED ANSWERS |FREQUENTLY TESTED QUESTIONS AND SOLUTIONS |ALREADY GRADED A+|NEWEST|GUARANTEED PASS |LATEST UPDATE

What is the maximum fee a notary public can charge for a jurat or certified copy of a power of attorney?

\$15

What is the maximum fee a notary public can charge for a deposition or certificate of deposition?

\$30

What is the maximum fee a notary public can charge for a travel fee?

\$30

What should a notary public seal contain?

Expiration date, commission number, seal ID

What is the size limit for a circular notary public seal?

Two inches in diameter

What is the size limit for a rectangular notary public seal?

One inch by two and a half inches

Why is it important for the notary public seal to leave a clear impression?

To avoid rejection of the document for recordation

When can a notary public authenticate an official act without using an official notary public seal?

For California subdivision map certificates

Identification document satisfying the requirements for satisfactory evidence.

What must the subscribing witness do in the notary public's official journal?

Sign it.

What must the credible witness do in the notary public's official journal?

Sign it or provide identification document details.

What is the code for the subscribing witness's oath?

Code of Civil Procedure section 1935 and Civil Code section 1197.

What is the code for establishing the identity of the subscribing witness?

Civil Code section 1196.

What is the code for identification document requirements?

Civil Code section 1185(b)(3) or (4).

What is the code for the subscribing witness's signature in the notary public's journal?

Government Code section 8206(a)(2)(C).

What is the code for the credible witness's signature in the notary public's journal?

Government Code section 8206(a)(2)(D).

What must the notary public record in the journal if the credible witness signs it?

None.

What is a subscribing witness?

A person who witnesses a signature on a document.

How is the identity of a subscribing witness established?

By the oath of a credible witness.

Who can be a credible witness for a subscribing witness?

Someone who personally knows the subscribing witness and is known personally by the notary public.

What identification document must a credible witness present?

One satisfying the requirements of Civil Code section 1185(b)(3) or (4).

When is proof of execution by a subscribing witness commonly used?

It is not commonly used.

What is an example scenario for using proof by a subscribing witness?

When the principal cannot appear before a notary public.

\$15 for each signature taken.

What is the maximum fee for administering an oath or affirmation to one person?

\$15.

What is the maximum fee for all services rendered in connection with the taking of any deposition?

\$30, plus \$7 for administering the oath to the witness and \$7 for the certificate to the deposition.

Can a fee be charged to notarize signatures on vote by mail ballot identification envelopes or other voting materials?

No.

What is the maximum fee for certifying a copy of a power of attorney under Section 4307 of the Probate Code?

\$15.

Is there a fee for notarization of an application or a claim for a pension, allotment, allowance, compensation, insurance, or any other veteran's benefit for a United States military veteran?

No fee may be charged.

What is the maximum fee for executing the jurat when administering an oath or affirmation to one person?

\$15.

What is the maximum fee for writing the certificate when taking an acknowledgment or proof of a deed?

\$15 for each signature taken.

What is the maximum fee for administering the oath to a witness when taking a deposition?

\$7.

What is the maximum fee for the certificate to a deposition?

\$7.

What is the maximum fee for all services rendered in connection with the taking of a deposition?

\$30 plus \$7 for administering the oath to the witness and \$7 for the certificate to the deposition.

Every person appointed a notary public shall execute an official bond in the sum of fifteen thousand dollars (\$15

000). The bond shall be in the form of a bond executed by an admitted surety insurer and not a deposit in lieu of bond.

An ID needs the holder's

- Photograph
- Physical Description
- Signature
- Serial #

When taking an oath

raising right hand is not required

Notaries must

keep their stamp and journal under their direct control

When you resign a commission, you deliver all your papers to:

county clerk where your current oath is on file

If you fail to file the oath and bond on time

your commission is void

you must pay \$20 to reapply

you must complete a new application

a notary seeking reappointment must retake the notary exam

every 4 years

the fine for willful failure to notify the Secretary of State of an address or name change is:

\$500

Notaries can withhold services:

- When their employer limits services to transactions related to the employer's services
- When a document is incomplete
- When they believe someone doesn't understand what they're signing

Signers of what documents must leave a right thumbprint?

Power of Attorney and Trust Deed for Real Estate

A notary is obligated to:

Reimburse a surety company for bond funds paid out

Group 1 of Valid IDs

- CA Driver's License/ID Card
- U.S. Passport
- CA inmate ID Card (must be in custody)
- Any inmate ID issued by sheriff's department (must be in custody)

You will need to deny the request. You may, however, give a photocopy of the journal entry.

Can I charge a person for a photocopy of a journal entry?

Yes, you may charge them. You are allowed to charge (30 cents) per photo-copy page.

Who is the person that appoints notaries in the state of California

The California Secretary of State is the public official that appoints notaries in California.

I have my primary residence in Utah but I spend a lot of time and do business in California, can I become a California Notary Public?

No (unless appointed to serve in the military), your primary residence must be in California to become a California Notary Public.

I am a resident of North Carolina but stationed in California for the military, am I eligible to be a California notary.

Yes, if you are 18+ and stationed and in the military stationed in California, there are special provisions to become a notary.

Am i allowed to take an approved California 3-hour course of study to become a notary?

No, if you are not currently licensed as a notary, you must complete a 6-hour study course, from an authorized vendor, in order to become a notary public.

I'm currently listed as a notary and have already taken a 6-hour course of study. Am I required to take the 6-hour course again?

No, you will only need to complete a 3-hour approved course of study to complete your license as long as you complete all filings prior to the expiration date of your current commission.

I'm currently licensed as a notary, but will not be able to complete my filing until after my commission expires due to a health issue, can I take the 3-hour course.

No, if for ANY reason your commission expires prior to completing your paperwork to renew your commission, you are required to take the 6-hour approved course.

I'm a licensed notary and I'm completing my renewal PRIOR to it expiring, can I take the 6-hour course or must I take the 3-hour course?

Yes, you are ALWAYS allowed to take the 6-hour approved course as part of your filing.

What are the criteria that a notary seal must abide by?

The State of California requires each notary to use a rubber stamp as their official seal. However, an embossing seal may be used in conjunction with the ink stamp. 1. The seal impression must be photographically reproducible. 2. Round notary seals must be no larger than two inches in diameter, rectangle notary seals must be no larger than one inch in width by two and one-half inches in length with a serrated or milled edge border. 3. The notary seal must contain: a) The State Seal of California, b) the words "Notary Public", c) the name of the Notary Public as shown on their commission, d) the name

If a person, called the principal, has signed a document but does not personally appear before a notary public, another person can appear on the principal's behalf to prove the principal signed (or "executed") the document. That person is called a subscribing witness. (Code of Civil Procedure section 1935)

Are their limitations to when a "Subscribing Witness" CAN NOT be used?

Yes, A proof of execution by a subscribing witness cannot be used in conjunction with any power of attorney, quitclaim deed, grant deed (other than a trustee's deed resulting from a decree of foreclosure, or a nonjudicial foreclosure pursuant to Civil Code section 2924, or to a deed of reconveyance), mortgage, deed of trust, security agreement, any instrument affecting real property, or any instrument requiring a notary public to obtain a thumbprint from the party signing the document in the notary public's journal.

When advertising in Spanish, can a person use the literal translation, notario publico?

No. You cannot use the literal translation of Notary Public when advertising any language. (CGC 8219.5)

Do I need to state any disclaimers when advertising in a foreign language?

Yes, every notary public who is not an attorney who advertises the services of a notary public in a language other than English by signs or other means of written communication, with the exception of a single desk plaque, shall post with that advertisement a notice in English and in another language which sets forth the following: (CGC 8219.5)

- i. This statement: I am not an attorney and, therefore, CANNOT give legal advice about immigration or any other legal matters.
- ii. The fees set by statute which a notary public may charge.

When making a Journal entry, what would be the proper entry for the type of document?

The "type of document" should be listed as the title of the document which is most often found at the top of the page.

When filling in the "Venue Statement," you are listing what?

You are listing the State and County in which the person appeared before the notary public, and the notarial act took place.

When filling in the day, month and year in the journal entry, what date should be used?

The date must be the one by which the person personally appeared in front of the notary.

When can a person use a Signature by Mark?

When the signer of an instrument cannot write (sign) his or her name, that person may sign the document by mark. (Civil Code section 14.)

Are witnesses required when a Signature by Mark is used?

Yes, The signer's mark must be witnessed by two persons who must subscribe their own names as witnesses on the document. One witness should write the person's name next to the person's mark and

Keep their stamp and journal under their direct control

When you resign a commission, you deliver all your papers to:

County Clerk where your current oath is on file

If you fail to file the oath and bond on time

your commission is void

you must pay \$20 to reapply

you must complete a new application

a notary seeking reappointment must retake the notary exam

Every 4 years

The fine for willful failure to notify the Secretary of State of address or name change is

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Notaries can withhold services:

When their employer limits services to transactions related to the employer's services

When a document is incomplete

When they believe someone doesn't understand what they're signing

Which statement is true?

It is the notary's duty to draft power of attorney, mortgages and deeds when requested.

A notary does not have to charge a fee.

Holographic wills must be notarized to be valid.

Holographic wills are typewritten.

A notary does not have to charge a fee

A notary may:

- a. Notarize a document in a foreign language
- b. Not notarize documents that he or she will sign as corporate officers
- c. Notarize relative's documents
- d. All of the above

D. All of the above

Signers of what documents must leave a right thumbprint?

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A notary is obligated to:

Reimburse a surety company for bond funds paid out

An affirmation is

I am a resident of North Carolina but stationed in California for the military, am I eligible to be a California notary.

Yes, if you are 18+ and stationed in the military in California, there are special provisions to become a notary.

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Yes, you are ALWAYS allowed to take the 6-hour approved course as part of your filing.

Can a notary purchase their Notary Seal from ANY company that makes rubber stamps?

No, you can only purchase your notary seal from a company that is AUTHORIZED by the Secretary of State's office.

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Does the notary Seal HAVE to be round?

No, the seal may be either square or round. (Circular, may not be more than 2 inches in diameter. If rectangular, it must not be more than 1-inch in width by 2 and ½ inches in length) CGC 8207)

From whom does a notary obtain a CERTIFICATE to purchase an official notary California Notary seal?

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Is a notary able to certify copies of powers of attorney?

Yes

If a notary is convicted of a felony, are you required to surrender the notary seal to the court?

Yes, upon conviction of any felony or any crime relating to misconduct on the part of a notary, the court shall revoke the commission of the notary public, and shall require the notary public to surrender to the court the seal of the notary public. (CGC 8214.8)

If a person knowingly destroys a notary journal is that a crime?

If any person shall knowingly destroy, deface, or conceal any records or papers belonging to the office of a notary public, such person shall be guilty of a misdemeanor and be liable in a civil action for damages to any person injured as a result of such destruction, defacing, or concealment. (CGC 8221)